



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Governing Board Meeting Protocol for Public Comment

PROTOCOL FOR RESPONDING TO NEEDS OR COMPLAINTS EXPRESSED IN BOARD MEETINGS DURING PUBLIC COMMENT ON NON-AGENDA ITEMS

1. The Board President thanks the speaker(s) and acknowledges that the need or complaint has been heard by the Board.
2. If appropriate, the Board President may make a brief statement about the issue.
3. The Board President will ask the Chancellor if there is any comment from the administration.
4. The *Brown Act* prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
5. If desired, the Board President may ask the Chancellor to look into the issue and report back to the Board. The Board President will determine what form the report will take (for example, email or a formal written report).
6. After receiving the report from the administration, the Board may decide to place the issue on a future Board agenda.